

BASIC COMPUTER COURSE.

Directed at the new computer user. This course is presented in six lessons and provides a basic understanding of computer hardware and software. Objectives include hands on training of how to open, write, edit, search and save files; how to use different storage devices; also how to maintain computers. The Basic Course also includes information About the Internet and E-Mail Programs. Upon completion of the Basic Course the attendees should be ready to take the Intermediate, Internet and E-Mail Courses, which are offered by the Senior Center.